

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Arizona Conference Room

**Revised Minutes
May 24, 2007**

I. Call to Order

Chair Richmond Vincent called the meeting to order at 8:30 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff
Richmond Vincent	Rodrick Miller (E)	Jessica Martin
John Garza	Steve Prokopek	Diana Shepherd
Neil Alexander	Marion Kelly (E)	Sergio Escamilla
Jane Fletcher	Jolynn Clarke (E)	Kevin Berry
Charles McCarty (telephonic)		Myriam Corral
Margaret Trujillo (ad hoc)		Bill O'Brien
Lari Braun (ad hoc)		Jodi Hall
		Sherri Connell

III. Approval of Meeting Minutes—Action

John Garza motioned to approve the April 26, 2007 minutes. Lari Braun seconded the motion. The minutes were approved.

IV. Chair Report—Discussion

Chair Vincent reported that the National Association of Workforce Boards (NAWB) has contracted a lobbyist in order to represent the best interests of local workforce investment boards. In addition, NAWB highly encouraged boards to educate their congressional elected officials about programs within their district and advocate for WIA reauthorization during their recess from 05/28/07-06/01/07.

Chair Vincent announced that the Governor's Council on Workforce Policy will conduct a retreat in June. On a another note, he advised committee members to start thinking about the development of MWC's Two-Year Strategic Plan of which Chair-Elect John Garza informed the committee that America's Job Bank was in the midst of dissolution.

Sherri Connell, MWC Board Executive, reported out on the current status of MWC's board budget of which she explained that there is a remaining \$5000.00 that will need to be expended by June 30, 2007, otherwise, there is a possibility the funds may not rollover into the 2007-2008 fiscal year. She would obtain further clarification from finance on whether the funds are allowed to carry over and report back to the committee.

V. WDD Assistant Director's Report:

Margaret Trujillo reported that consultants from April's workforce summit will be contracted to facilitate the joint strategic planning retreat with Phoenix Workforce Connections. In an effort to be better prepared for this, she informed the committee that a preplanning session will occur immediately following the Executive Committee meeting and encouraged the committee to participate.

Ms. Connell informed committee members that the most current program approvals for Title IB are included in their packets for review.

VI. Committee Reports

Jane Fletcher, Development Committee Chair, requested action on a revised operational plan to enforce board member attendance of which the Development Committee determined that two unexcused absences warrant a warning letter that will serve as a reminder to attend committee and full board meetings. In addition, one of the Development Committee members will contact the board member by phone to determine if the board member is still interested serving on the board. A third unexcused absence will warrant a nonparticipation letter thus tendered resignation from the board. Copies of notification were provided. Vice Chair Neil Alexander pointed out that it is only after the fourth unexcused absence when tendered resignation will be applied. **John Garza made a motion to approve the request to implement the proposed operational plan to monitor board member attendance as amended. Neil Alexander seconded the motion. The motion carried.**

Ms. Fletcher also reported that the MWC New Board Member Orientation task force convened yesterday and will be revising the PowerPoint presentation and Ms. Connell will send out an agenda by the beginning of next week. It will be held at the Greater Phoenix Economic Council on Thursday, June 7 from 9 a.m. to noon.

Chuck McCarty, Youth Council Chair, reported that Madge Haynes from Casey Family Programs has resigned; however, the organization has identified a comparable replacement. Mr. McCarty requested action to approve youth provider contract amendments with a term end of June 30, 2008. Committee members inquired about the youth providers and further explanation of the extension of which Jessica Martin, Program Administrative Manager, explained that the timeframes did not allow for the procurement process; however, the current amendments require an increase in total youth served in addition to performance incentives. Ms. Martin also reported that the Las Artes Request for Proposal was released with a 30-day deadline for submission. **Mr. McCarty made a motion to approve the youth provider contract amendment. Jane Fletcher seconded the motion. The motion carried.**

Since the Operations Committee has been placed on hiatus, there is no report at this time from Operations Vice Chair Lari Braun.

VII. Open Committee Discussion

No discussion held at this time.

VIII. Announcements

No announcements were made at this time.

IX. Call to the Public

There were no public comments.

X. Adjournment

Chair Vincent adjourned the meeting at 9:35 a.m.