

**MARICOPA WORKFORCE CONNECTIONS
FULL BOARD MEETING**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Arizona Conference Room

Minutes

February 22, 2007

1. Call to Order

MWC Chair Richmond Vincent called the meeting to order at 9:43 a.m.

2. Pledge of Allegiance

Ted Murphree led the assembly in the Pledge of Allegiance.

3. Roll Call : Quorum

| Present: | Absent/Excused: | Guest/Staff Present: |
|-----------------------|------------------------|-----------------------------|
| Neil Alexander | Lari Braun (E) | Jessica Troost |
| Jolynn Clarke | John Corella (E) | Joel Millman |
| Che Collins | Tony Maldonado (E) | Julie Castro |
| Rebecca Flanagan | Charles McCarthy (E) | Marie Sullivan |
| Jane Fletcher | Bob Neckes (E) | Randy Kimmens |
| John Garza | Jim Ponte (E) | Trish Georgeff |
| Rick Hansen | Barb Stahl (E) | Alex Rivera |
| Belinda Hanson | Diana Vowels (E) | Sergio Escamilla |
| Marion Kelly | | Janet Lilly |
| Katherine Levandowsky | | Jessica Martin |
| Blair Liddicoat | | Sherri Connell |
| Gabe Loyola | | Jodi Hall |
| Rodrick Miller | | Myriam Corral |
| Jack Milligan | | Kimberly Faust |
| James Mohan | | |
| Ted Murphree | | |
| Steve Prokopek | | |
| Pam Ross | | |
| Susan Schmidt | | |
| Donald Smith | | |
| Annette Stein | | |
| Greta Suda | | |
| Karen Thorne | | |
| Therese Valadez | | |
| Richmond Vincent | | |
| Mike Wall | | |
| Nancy Welch | | |

4. Approval of minutes—Action

Pam Ross made a motion to approve the minutes of December 14, 2006. Ted Murphree seconded the motion. The minutes were approved.

5. Board Officer Elections—Action

Outgoing Chair Marion Kelly announced the nominations for Neil Alexander as the MWC Secretary and John Garza as the MWC Vice Chair.

Gabe Loyola made a motion to accept the nominees John Garza and Neil Alexander as board officers. Pam Ross seconded the motion. The motion carried.

6. Board Member Approval—Action

Development Committee Chair Jane Fletcher entertained a motion to approve three potential board candidates to be forwarded to the Maricopa County Board of Supervisors for final approval:

- Marie Sullivan, President and CEO for the Arizona Women’s Education & Employment (AWEE) would represent a mandated vacancy for a community based organization.
- Joel Millman, Mature Worker Program Coordinator for the AZ DES Aging and Adult Administration would represent the Title V mandated vacancy as a one stop partner.
- Randy Kimmens, Dean of Instruction of Business and Technology for Glendale Community College would represent post-secondary education for the Youth Council only.

Marion Kelly made a motion to approve all three candidates for Maricopa County Board of Supervisors final approval. Pam Ross seconded the motion. The motion carried.

7. Amendment to Bylaws—Action

The Development Committee submitted a request to amend the existing MWC bylaws to include the succession plan, board sector status changes and implementation of the committee Vice Chair position.

Gabe Loyola made a motion to accept the amendments as presented. Katherine Levandowsky seconded the motion. The motion carried.

8. Board Overview—Informational

Susan Schmidt gave an update on the West Valley move. She informed the board that tours of the facility will be made available. She will have more information at the next MWC board meeting on April 26, 2007. The center will house a:

- Business Center
- Youth Center
- Veteran Center
- Job Service Center and;
- All mandated one stop partners

Members made inquiries regarding if partners will be required to pay a portion of the facility costs. Ms. Schmidt ensured them that all partners will be paying a portion of the cost.

9. S.W.O.T. Analysis: The Next Step—Informational

Chair Vincent provided a copy of “Benchmarking Workforce Investment Boards: Critical Success Factors” in order to compare all levels of board oversight. He also described the success measurement hierarchy and the levels the board must accomplish to be a successful board.

- **Level 1:** Board equates its success with meeting individual program performance standards.
- **Level 2:** Board establishes one-stop system measures and equates its success with the quality of the one-stop system.
- **Level 3:** Board holds one-stop operator responsible for meeting performance. Board determines its success based on how well it selects a quality operator and takes action when operator does not perform well.
- **Level 4:** Board measures its success based on process measures: Is it carrying out action steps timely on projects and the strategic plan?
- **Level 5:** Board assesses its impact on regional and community success.

The board agreed that the MWC is currently at Level 3 and will focus on how to accomplish a Level 5 board by forming strategic planning around the state. Board members discussed different steps to pursue in order to provide oversight at a 50,000 ft level:

- Maintain a charter in order to gather an understanding of Maricopa Workforce Connections.
- Create partnerships outside of the board.
- Support legislative issues.
- Focus on the five major strategic initiatives stated in the by laws.

Chair Vincent encouraged board members to review the S.W.O.T. analysis and the “Benchmarking Workforce Investments Boards: Critical Success Factors”.

10. Board Officer Election Results—*Announcement*

Chair Vincent congratulated Mr. Garza and Mr. Alexander for their new roles on the board.

11. Next Full Board Meeting

Thursday, April 26, 2007, 9:30 a.m.
Maricopa County Human Services Department
234 N. Central Avenue, Third Floor
Arizona Conference Room

12. Call to Public

No members from the public had comments.

13. Adjournment

Chairman Richmond Vincent adjourned the meeting at 11:04 a.m.

Respectfully submitted,
Myriam Corral
Recording Secretary