

**MARICOPA WORKFORCE CONNECTIONS, INC.  
FULL BOARD MEETING**

Maricopa County Human Services Department  
234 N. Central Ave., 3<sup>rd</sup> floor Phoenix, AZ  
Arizona Conference Room

**Minutes**

October 26, 2006

**1. Call to Order**

MWC Chair Richmond Vincent called the meeting to order at 9:37 a.m.

**2. Roll Call : Quorum**

<b>Present:</b>	<b>Absent/Excused:</b>	<b>Guest/Staff Present:</b>
Neil Alexander	Susan Andrews (E)	Jody Ryan, ADOC
Lari Braun	Che' Collins	Trish Georgeff
Jolynn Clarke	Tony Maldonado (E)	Jodi Hall
John Corella	Charles McCarty (E)	Myriam Corral
Rebecca Flanagan	Barbara Stahl	Sergio Escamilla
Jane Fletcher	Janine Tilli	Diana Shepherd
John Garza	Diana Vowels	Sherri Connell
Rick Hansen	Nancy Welch (E)	
Belinda Hanson	Ann Marie MacNeil-Whitacre	
Marion Kelly		
Katherine Levandowsky		
Blair Liddicoat		
Gabe Loyola		
Rodrick Miller		
Jack Milligan		
James Mohan		
Ted Murphree		
Bob Neckes		
Jim Ponte		
Steve Prokopek		
Pam Ross		
Susan Schmidt		
Don Smith		
Annette Stein		
Greta Suda		
Karen Thorne		
Therese Valadez		
Richmond Vincent		
Mike Wall		

**3. Approval of minutes – ACTION**

**Jane Fletcher made a motion to approve the minutes of June 22, 2006. Pam Ross seconded the motion. The minutes were approved.**

**4. Succession Plan Presentation – ACTION**

Jane Fletcher presented the succession plan ballot to the full board. Steve Prokopek recommended that if any of the three options do not receive a majority vote, then the full board will vote again on the top two options.

**Gabe Loyola made a motion to the amendment the ballot to eliminate the Secretary from the succession plan portion and just have the Vice Chair and the Chair in option 2 as part of the succession plan. Annette Stein seconded the motion. The motion did not carry by a show of hands of 11 yea's and 17 no's.**

**Per Chairman Vincent, there was another motion on the table to accept the succession plan as is presented. Bob Neckes seconded the motion. The motion carried.**

The traditional one-year term (Option 2) where the current officers will serve under the traditional plan as the start of their term effective, July 1, 2007 (Option A) and the full board, excluding current officers, to select a review committee for board officer recall (Option B) received the majority vote by private ballot.

#### **5. Committee Selection**

Bob Neckes instructed all members to indicate their committee selections and staff collected the ballots. Committee assignments will be disclosed in November.

#### **6. Nominations for 2 at-large vacancies on the Executive Committee and the Operations Chair—*ACTION***

Rick Hansen requested to be removed from the Executive Committee ballot stating he only has eight months remaining on his term. James Mohan requested his name be removed from the Operations Chair ballot since he is still unfamiliar with operations. All nominated parties presented a brief summary of themselves for consideration by the full board to be voted on by private ballot. Members voted for their choice of Operations Chair and two at-large members for the Executive Committee via ballot.

**Bob Neckes received the majority vote for Operations Chair. Jolynn Clarke and Rodrick Miller received the majority votes for the two at-large vacancies on the Executive Committee.**

#### **7. Discussion of MWC Board Budget**

Sherri Connell informed the board they have been allocated \$31K for the year in compliance with the bylaws. Ms. Connell recommended line item costs such as the NAWB Annual Forum, food and beverage, special events, Workforce Summit all of which will be paid out of the board budget. Rebecca Flanagan suggested a budget proposal. In response, Chairman Vincent announced the Executive Committee would like to form a Budget Task Force to determine the budget format and costs incurred to be presented to the full board. Ms. Connell volunteered a historical list of board expenditures as to be considered by members of the task force when developing the annual budget. John Garza requested Ms. Connell provide criteria that will help frame the budget to be provided to all board members. Ms. Connell clarified that the information will be provided to the task force who will in turn, present it to the board. Chairman Vincent instructed board members who are interested in serving on the Budget Task Force to email Ms. Connell. Bob Neckes recommended that whoever is selected for the Operations Chair should serve on this taskforce as well.

#### **8. Amendment to Bylaws**

Chairman Vincent recommended the full board meeting change from bimonthly to monthly to include planning, educating and creating initiatives open for full board discussion. One suggestion was to have conference calls every other month. The majority of board members did not favor monthly meetings per open discussion and offered different start times based on their individual schedules. Chairman Vincent offered a list of options to be presented at the next full board meeting for board consideration prior to amending any bylaws relating to the full board meeting schedule.

John Garza recommended that agenda items be identified as either action or discussion. Ms. Connell will make the changes accordingly on the next full board agenda.

Ms. Connell presented the Board Sector Status Changes to the full board. Susan Schmidt clarified to Pam Ross that although a mandated vacancy may occur, option 2 allows the board member to serve the remainder of his/her term allowing for active recruitment in order to fill the vacancy. Ms. Ross indicated that the board may want to consider an increase in board member size means an increase in quorum that may be difficult to achieve. The Development Committee will review and revise the three options.

Chairman Vincent presented the Committee Vice Chair position to the board for discussion. Chairman Vincent stated that the Vice Chair would enable all committee meetings to continue as scheduled in the event the Committee Chair was unable to attend. No discussion occurred.

**9. S.W.O.T. Analysis: Part 1**

This item was tabled until the next full board meeting.

**10. Next Full Board Meeting**

A breakfast buffet will be provided in celebration of the holiday season.  
Thursday, December 14, 2006, 9:30 a.m.  
Maricopa County Human Services Department  
234 N. Central Avenue, Third Floor  
Arizona Conference Room

Chairman Vincent announced that the Board of Supervisors will recognize MWC at their next formal meeting scheduled on Wednesday, December 20, 2006 at 9:00 a.m. at the Board of Supervisors Auditorium, 201 W. Jefferson. A copy of the invitation which is scheduled to be mailed out November 22 was provided to the board.

Steve Prokopek reminded the board that action items on the agenda could not be discussed through email once that agenda has been posted in accordance with the Arizona Open Meeting Law.

**11. Call to Public**

No members from the public had comments.

**12. Adjournment**

Chairman Richmond Vincent adjourned the meeting at 11:00 a.m.