

**MARICOPA WORKFORCE CONNECTIONS
FULL BOARD MEETING**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Arizona Conference Room

Minutes

April 26, 2007

1. Call to Order

MWC Chair Richmond Vincent called the meeting to order at 9:35 a.m.

Annette Stein announced that Former Assistant Director Susan Schmidt has resigned and Margaret Trujillo will serve as the Interim Assistant Director until the position is filled. Ms. Trujillo presented a brief introduction followed by WDD staff introductions.

2. Pledge of Allegiance

Lari Braun led the assembly in the Pledge of Allegiance.

3. Roll Call : Quorum

Present:	Absent/Excused:	Guest/Staff Present:
Neil Alexander	Che Collins	Jessica Martin
Lari Braun	Marion Kelly	Jodi Hall
Jane Fletcher	Jolynn Clarke (E)	Crystal Shriver
Rick Hansen	Rebecca Flanagan	Myriam Corral
Belinda Hanson	John Garza (E)	Janet Lilly
Gabe Loyola	Katherine Levandowsky (E)	Kimberly Faust
Tony Maldonado	Blair Liddicoat	Sergio Escamilla
Rodrick Miller	Ted Murphree (E)	Kevin Berry
Jack Milligan	Bob Neckes	Terry Farrell
Joel Millman	Karen Thorne	Diana Shepherd
Charles McCarty	Therese Valadez (E)	Karen Poole—MCCCD
James Mohan	Diana Vowels (E)	Julie Castro—ADOC
Jim Ponte		
Steve Prokopek		
Pam Ross		
Margaret Trujillo		
Donald Smith		
Annette Stein		
Greta Suda		
Marie Sullivan		
Richmond Vincent		
Mike Wall		
Nancy Welch		

4. Approval of minutes—Action

Jane Fletcher made a motion to approve the minutes of February 22, 2007. Don Smith seconded the motion. The minutes were approved.

5. Review Proposed Board Member Renewals—*Action*

Development Committee Chair Jane Fletcher presented action for Full Board approval on current board member renewals to be forwarded to the Maricopa County Board of Supervisors for final approval.

Private representation includes:

- **Neil Alexander**, Attorney for Littler Mendelson
- **Jane Fletcher**, Director of Human Resources for Camelback Inn
- **John Garza**, Workforce Services Manager for Pinnacle West Capital Corporation
- **Jim Ponte**, Owner for Harris Printers
- **Richmond Vincent**, Vice President of the Arizona Business Banking Division for Compass Bank

Public representation includes:

- **Rebecca Flanagan**, HUD Phoenix Filed Office Director for the U.S. Department of Housing and Urban Development
- **Tony Maldonado**, Director for Paradise Valley STAR Tech Professional Center
- **Annette Stein**, Director for the Maricopa County Human Services Department
- **Mike Wall**, Director of Training for the Phoenix Pipe Fitting Trades Apprenticeship
- **Nancy Welch**, Associate Director for the Morrison Institute of Public Policy
- **Joel Millman**, Mature Worker Program Coordinator, DES Division of Aging and Adult Services
- **Marie Sullivan**, President and CEO, Arizona Women’s Education and Employment

Gabe Loyola made a motion to approve all candidates for board term renewal for Maricopa County Board of Supervisors final approval. Charles McCarty seconded the motion. The motion carried.

6. Review Proposed New Board Member Candidates—*Action*

Development Committee Chair Jane Fletcher presented action for Full Board approval of five potential board candidates to be forwarded to the Maricopa County Board of Supervisors for final approval:

Private representation includes:

- **Tina Huff**, Executive Director of Human Resources for Pro’s Ranch Markets
- **Brady Young**, Senior Human Resources Generalist for TGen
- **Thomas Koelbl**, Chief People Resource Officer for Banner Health System

Public representation includes:

- **Karen Poole**, Associate Director for the Maricopa Community College District Center for Workforce Development
- **Chevera Trillo**, Project Director for Maximus

Steve Prokopek made a motion to approve all five candidates for Maricopa County Board of Supervisors final approval. Pam Ross seconded the motion. The motion carried.

7. Chair Report—*Informational*

Chair Vincent announced he now serves as Treasurer of the National Association of Workforce Boards (NAWB). NAWB is working with the US Department of Labor to identify more funding opportunities for regionally-based requests to include Maricopa County, City of Phoenix and Gila/Pinal Counties. He further explained that regionalism will also include state-to-state collaboration with possible designations of a Southwestern region.

Chair Vincent reported that the Governor's Council on Workforce Policy (GCWP) has approved a one-year extension of the 2005-2007 local workforce investment plan. The extension is the result of efforts to align with the US Department of Labor. He also reported that Maricopa Workforce Connections received \$45,796.00 in incentive funding because Maricopa County either met or exceeded program performance measures. Ms. Trujillo inquired about the development process of the plan of which Jessica Martin, Program Administrative Manager, explained that traditionally staff creates an initial draft brought to the Full Board made available for public comment prior to submission to the state. Sherri Connell, MWC Board Executive, recommended the board review a draft at the October Full Board meeting. Jack Milligan affirmed that the board needs to review the charter to identify the board's role and what is expected from them. It was determined that further discussion would occur at the June Full Board meeting.

Chair Vincent reported 210 attendees at this year's Regional Workforce Summit held on April 10 in partnership with the City of Phoenix, many of whom have never participated with MWC or PWC. The objective of the summit was to gather feedback from business in order to identify regional initiatives to pursue in collaboration with Phoenix Workforce Connections.

8. WDD Assistant Director's Report—*Informational*

Ms. Trujillo inquired what board members would like to have in order to prepare for the regional strategic planning session. Pam Ross responded she would like to have staff provide an in-depth list of support they need from board members. She further encouraged board members from both private and public to bring any ideas or resources to the table they deem as potential initiatives to pursue. Gabe Loyola suggested the board identify and focus on local partners beyond partners mandated by WIA legislation. Ms. Ross reported as Chair of the GCWP Operations Task Force, they are making progress with the state system-wide report originally developed by Maricopa County a year ago. Marie Sullivan requested an environmental scan that may assist with strategic planning as a tool to evaluate current workforce development service delivery. She further recommended a more in-depth report aside from the workforce summit summary to use in preparation for strategic planning. Tony Maldonado requested a preplanning session to allow for board members to coalesce review material previous to the planning session. James Mohan stated he would like to approach strategic planning from a more global perspective through economic and educational factors that influence workforce development. An informal meeting will be scheduled to allow for preplanning prior to the regional strategic planning session. A date has not yet been determined.

Ms. Trujillo explained that recruitment is ongoing for the WDD Assistant Director.

Ms. Trujillo reported the WIRED grant in the amount of \$5 million appropriated over the course of three years was submitted on time of whom Jessica Martin explained the focus was to enhance current programs with an emphasis on youth offered from Maricopa County, City of Phoenix and Gila/Pinal counties of which City of Phoenix has been assigned as the fiscal agent. Ms. Martin explained that a request for proposal will be released in June for the Las Artes program which has been restructured with an increase of the number of youth required for a more effective service delivery with a stipulation that the host site must be located outside of the City of Phoenix. Ms. Martin stated an electronic notification will be sent out to the board upon release of the RFP.

Ms. Trujillo stated that the division will start reviewing the current Memorandums of Understanding; however, the methodology has not been determined.

9. Committee Reports—*Informational*

Jane Fletcher apprised the board of member resignations in accordance with the Board of Supervisors that have occurred over the past fiscal year to include:

- Susan Andrews, Director of Human Resources for national Bank of Arizona
- Janine Tilli, Director of Human Resources for TGen
- Charles Brewer, Claims Section Manager for State Farm Insurance Companies
- Bill Harrington, Manager of Community Relations and Personal Touch for Nordstrom
- Barbara Stahl, Human Resources Business Consultant for McDonald's Corporate Headquarters
- John Corella, President of Corella Industries, LLC
- Rex Critchfield, Assistant Director for AZ DES Aging and Adult Services

She further reported the Development Committee is still in the process of recruiting for private members specifically targeting the retail industry and encouraged board members to make referrals. In addition, the Development Committee will be conducting MWC New Board Member Orientation with a tentative date scheduled for Thursday, June 7, 2007.

Chuck McCarty reported Che Collins from Phoenix Job Corps and Mike Wall from the Phoenix Pipe Fitting Trades Apprenticeship hosted two Youth Council meetings. He explained that the Youth Council has identified annual goals to include an increase in marketing efforts and the establishment of a Full Board liaison. The Youth Council has received two resignations from the Youth Council: Vice Chair Barbara Stahl and Madge Haynes from Casey Family Programs. He invited the board to attend the PLOT graduation scheduled for Thursday, June 21 at 6:00 p.m. at the Glendale Adult Center. Former participant and Youth Council member Ignacio Pesqueira introduced himself to the board.

Lari Braun is currently the Vice Chair of the Operations Committee of which committee meetings have been put on hiatus until new members have been recruited to serve on this committee.

Steve Prokopek stated the Ad hoc task force has been unable to convene due to a lack of quorum, therefore, there is nothing to report at this time.

10. Open Board Discussion

Pam Ross recommended the strategic planning session be held in town. James Mohan thanked the board for allowing him to attend the National Association of Workforce Boards annual conference held in February in Washington D.C. and thought the workshops on best practices presented by other local workforce investment boards was insightful and would encourage new board members to attend.

11. Announcements:

The Rio Salado GED graduation will be held on Wednesday May 2 at 7:00 p.m. at the Orpheum Theatre.

The West Valley One Stop Grand Opening is slated for September 27 at 9:00 a.m. Chair Vincent encouraged board members to donate refreshments for this event.

The next Full Board Meeting is scheduled for Friday, June 15, 2007, 10:30 a.m. at the Desert Willow Conference Center located at 4340 E. Cotton Center Boulevard, Ocotillo Rooms, Phoenix, AZ 85040

12. Call to Public

No comments from the public.

13. Adjournment

Chairman Richmond Vincent adjourned the meeting at 10:55 a.m.

