

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Arizona Conference Room

Minutes

January 25, 2007

I. Call to Order

Chair Richmond Vincent called the meeting to order at 8:45 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff
Richmond Vincent	Marion Kelly (E)	Sergio Escamilla
Steve Prokopek	John Corella (E)	Jessica Martin
Susan Schmidt (Ad hoc)		Diana Shepherd
Jane Fletcher		Sherri Connell
Chuck McCarty (telephonic)		Myriam Corral
Jolynn Clarke		Jodi Hall
Rodrick Miller		

III. Approval of Meeting Minutes – Action

Jane Fletcher motioned to approve the December 14, 2006 minutes. Jolynn Clarke seconded the motion. The motion carried.

IV. Board Member Attendance– Action

Jane Fletcher, Development Committee Chair, requested the committee have the jurisdiction to implement enforcement on board member attendance in accordance with the bylaws. Discussion regarding operational process occurred; however, Chair Vincent assigned the Development Committee to work out the specifics therefore requested a motion to be made. Chuck McCarty made a motion to approve the request to enforce the bylaws on board member attendance as is presented of which the Development Committee will develop an operational process. Rodrick Miller seconded the motion. The motion carried.

V. Suggested Committee Reporting Format– Discussion

Two formats of a suggested committee report were presented to committee members for feedback. Rodrick Miller recommended that bullets be applied to the individual committee form in order to divide content, otherwise, all members agreed that the format was comprehensive. Monthly report forms will be emailed to committee chairs after each respective meeting.

Chair Vincent announced that he has invited John Corella to serve as the Operations Chair; however, Mr. Corella responded via Sherri Connell, MWC Board Executive stating he has not formerly accepted the role of Operations Chair. In addition, he is asking for further consideration by Chair Vincent to attend this year’s NAWB Annual Forum in order to prepare him for a leadership role on the board. Chair Vincent said he would continue this discussion offline with Mr. Corella.

VI. Committee Reports– Informational

Chair Vincent reported that the Operations Committee is currently working on developing a system-wide budget by identifying the system as well as a Virtual One Stop (VOS) Mini-application.

Steve Prokopek, Ad hoc task force Chair, reported that the task force is identifying resources to utilize from the current system to provide assistance towards the healthcare industry in developing a workforce initiative countywide that will enable healthcare to hire short- and long-term positions throughout the valley. Mr. Prokopek reported that the task force will be partnering

with the Arizona Hospital and Healthcare Association along with Sun Health to collectively share resources and leverage funding through the current workforce system. He also intends to pursue retail, identify barriers as well as assign a deadline as to not allow the task force to become a standing committee. Ideally, the task force should report to the appropriate committee in order to enable the development of an initiative.

Jane Fletcher, Development Committee Chair, reported that the Development Committee will be recommending Randy Kimmens from Glendale Community College to represent the post-secondary vacancy on the Youth Council. The committee will also recommend Marie Sullivan, AWEE, to fulfill the community-based organization vacancy and Joel Millman, DES Aging and Adult Administration, to replace Rex Critchfield as a mandated partner on the full board. She further reported that the committee has selected James Mohan, Jack Milligan and Rodrick Miller to attend this year's NAWB Annual Forum. The committee is currently in the process of developing a recruiting strategy for new members and identifying what slots are made available by current members who opt out of his/her term renewal. Chair Vincent posed the question as to how to define public and private sector. He suggested representation should be determined by funding sources; however, Sherri Connell was assigned to further research the issue.

Charles McCarty, Youth Council Chair, reported that the 501(c)3 and provider reports subcommittees have been voted by the council to dissolve. He also indicated that the council identified and voted to accept three goals which are to increase the level of engagement with the full board, youth providers and youth voice on the council as well as to support a modified version of the Las Artes program.

VII. Board Officer Vacancies—*Discussion*

Ms. Connell invited committee members to identify and nominate full board members for the Secretary and Vice Chair officer vacancies. Mr. McCarty submitted his self-nomination for Vice Chair.

VIII. Workforce Summit Update—*Informational*

Maricopa County Business Services Manager Sergio Escamilla provided an overview of the Workforce Summit, a collaborative effort between Maricopa County and the City of Phoenix. Industry focus groups were facilitated by consultants in areas such as healthcare, IT, advanced manufacturing, business services automotive, construction, bioscience, biotech, education and training in order to extrapolate information to present at the summit geared towards CEO's. The summit will also feature a panel of professionals facilitated by Rod Miller. The event will be held on April 10 and "Save the Date" card will be mailed out. Mr. Escamilla also invited board members to participate in the next round of focus groups that will be conducted in February.

IX. Chair Comments

Chair Vincent clarified that he represents Compass Bank on the Governor's Council of Workforce Policy (GCWP), not MWC, thus, there is not a conflict of interest for the local area. He admitted that there have been recommendations from the Governor's staff and members from the Governor's Council to regionalize the Arizona workforce system. He supports the idea of consolidation from a business perspective. He disclosed that research has been derived from individuals affiliated with the GCWP to support consolidation. If the GCWP votes on the issue, he stated he would refrain. Chair Vincent stated that at the national level, this is of substantial consideration based on his membership with the National Association of Workforce Boards (NAWB). Chair Vincent announced he will be elected as Treasurer for NAWB in February.

X. Call to the Public

There were no public comments.

XI. Adjournment

Chair Vincent adjourned the meeting at 9:54 a.m.