



NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **Maricopa Workforce Connections Executive Committee** and to the general public, that the **Maricopa Workforce Connections Executive Committee** will hold a meeting open to the public **December 14, 2009, at 8:30 a.m. at The West Valley Career Center located at 1840 North 95th Avenue, Suite 160, Phoenix, AZ 85037.**

To attend via conference call, please dial 877-492-4020/6024743612.

AGENDA

1.	Call to order	Neil Alexander, Chair
2.	Roll call	Tina Schoville, Executive/Operations Specialist
3.	Approval of Minutes—<i>Action Item</i> <ul style="list-style-type: none"> ▪ October 22, 2009 	
4.	Assistant Director’s Report—<i>Action Item</i>	Patrick Burkhart, WDD Assistant Director
5.	Call to the public	Neil Alexander, Chair
6.	Adjournment	

Next meeting scheduled on Thursday, January 28, 2010.

“The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, the Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body.”

“Equal Opportunity Employer/Program” “Auxiliary aids and services are available upon request to individuals with disabilities” A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. One or more board members may participate via teleconference. Agenda items may be taken out of order.

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE
Maricopa County Security Building
735 North Gilbert Road, #134
Gilbert, Arizona 85234
Minutes
October 22, 2009**

I. Call to Order

Chair Neil Alexander called the meeting to order at 8:45 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff/Guests
Neil Alexander	Rodrick Miller	Patrick Burkhart
Don Smith		Tina Schoville

III. Approval of Minutes—*Action Item*

Don Smith made a motion to approve minutes from August 27, 2009. Neil Alexander seconded the motion. The minutes were approved.

IV. Assistant Director's Report—*Action Item*

Patrick discussed the process of streamlining the process that validated the information from training facilities to validate their Arizona Department of Education status. MWC will screen the applications that come in for AZ Heat to make sure they are on track with creditable training. We will notify Board members of new vendors that are added to the AZ Heat list.

Don Smith made a motion to delegate to MWC staff that the applications being submitted to AZ Heat be monitored. Neil Alexander seconded the motion. The motion carried.

V. Call to the public

Regarding the Youth Council, since Don Smith will be stepping down from his position as Chair, he will be asking Tony Maldonado, currently Vice Chair, to step into the Chair position. Don will also try and find someone to take his place on the Full Board. Patrick also shared that we are going through our training funds faster than we originally thought. We are looking at most in need at this time and working on writing training grants for ARRA dollars. The City of Phoenix has already run out of their Adult training dollars and is sending customers our way. We are hoping to have answers on the grants we applied for by November. Also the Full Board meeting scheduled for December's date is the 24th so we are looking at alternative dates at this time to re-calendar this meeting.

VI. Adjournment

Chair Alexander adjourned the meeting at 9:17 a.m.