

**1. Call to Order –Greta Suda called the meeting to order at 10:20 a.m.**

**2. Roll Call: Quorum**

**Present:** Greta Suda (T), Ben Serio (T), Shellie Frey (T); Rodney Pack (T)  
**Excused / Absent:** Tina Huff; Patrick Burkhart  
**Staff:** Dawn Zimmer

**3. Approval of Minutes—Action**

Greta made a motion to approve the minutes from October 4, 2011, Rodney seconded. The motion carried.

**4. Employer Community Engagement - Discussion**

- MWC Hosting Options
  - Dawn shared that, with County approval, DOL will allow expenditure for reasonable expense for food for an employer event; given there is an agenda highlighting elements of the particular program being used. She will locate previous program agenda and cost estimates to aid in obtaining County approval
  - The group tentatively agreed to hosting an employer event following the February 23, 2012 Board meeting. The event to take place at the Career Center hosting the Board.
- Other meetings to engage and inform through presentations
  - The group agreed to email Dawn opportunities to engage with industry organizations to present similar information. It was mentioned that MWC is actively engaged with Valley of the Sun Human Resource Association as well as SHRM; engagements should be pursued.
  - Greta suggested looking into networking with the AZ Multi-Housing Association.

**5. Next Steps—Discussion**

- Shellie was pleased to hear Rep. Schweikert is again engaging with MWC to conduct a job fair.
- Rodney requested a legislative update. Staff shared there is no substantial status updates.
- Action: Nov./Dec. *ION* – Dawn will ensure information provided about Apprenticeship programs is included as well as recent PWC and MWC news items.
- Action: Task Force members will email Dawn with any other necessary changes to the current issue slated to distribute on Friday.
- Action: Task Force members are to email Dawn organizations MWC could engage. Ideally presenting MWC Business Services information to a new group quarterly.
- Reminder: Next Task Force meeting is to be held February 7, 2012.

**6. Call to the Public --** No members of the public were present.

**7. Adjournment –** Greta Suda adjourned the meeting at 10:24 AM.