

**MARICOPA WORKFORCE CONNECTIONS, INC.**  
**EXECUTIVE COMMITTEE**

Maricopa County Human Services Department  
234 N. Central Ave., 3<sup>rd</sup> floor Phoenix, AZ  
Sun Conference Room

Minutes

September 28, 2006

**1. Call to Order**

MWC Vice Chair Bob Neckes called the meeting to order at 8:35 a.m.

**2. Roll Call : Quorum**

<b>Present:</b>	<b>Absent/Excused:</b>	<b>Guest/Staff Present:</b>
Richmond Vincent	Charles McCarty (E)	Pam Ross
Marion Kelly	Susan Andrews (E)	Myriam Corral
Bob Neckes		Jessica Matteson
Jane Fletcher		Jodi Hall
Steve Prokopek		Christina Bridges
		Diana Shepherd
		Sherri Connell

**3. MWC Budget**

WDD accountant reported the board has an estimated lump sum of \$30,000 available to them for this year. Chairman Vincent inquired if that would cover his quarterly trips to DC. The committee agreed to take on the responsibility to allocate the budget; however, the format will be determined after all members of the committee review the state department budget format as provided by Pam Ross.

**4. Succession Plan**

After Ms. Fletcher presented a draft of the succession plan with option 2 as the Development Committee's recommendation, Mr. Kelly, Chairman Vincent and Vice Chair Neckes suggested option 3 where officers should be elected for competitive reasons in addition to the lack of time option 2 allows for a chair to remain in office for only one year. Chairman Vincent suggested the Development Committee go back and revise to form either a hybrid that includes option 2 and 3 or create an option 4. WDD staff will send an email to all board members to inform them of the options available so they can determine which one they will vote on at the time of the full board meeting in October.

**5. Strategic Planning**

**A. Performance Reporting**

Pam Ross suggested once the Governor's Council Operations Task Force pulls together data they are currently collecting from partner agencies, they will provide a sample for the MWC board to consider so that MWC board can determine the format for their own performance measures.

**B. Regional Collaborations**

Mr. Kelly requested the issue be tabled due to the complex stakes at hand involving political issues. It was determined consolidation must occur from the Governor's Office although the concept would make it easier to generate more business workforce interest.

**C. Update Industry Clusters**

Chairman Vincent explained that although Biotech was a prestigious industry, it is unrealistic in terms of creating numbers for the one-stops therefore the industry clusters must be reevaluated annually due to the ever-changing economy. Although Ms. Ross did mention that the H1-B grant allowed for

\$50,000 in admin funds designated for training for individuals in the high-tech industry. It was agreed that the industry clusters should be broader.

**D. Committee Assignments**

An email will go out to all members of the board for recommendations for the new operations chairperson so that a vote can occur in October. It was agreed that the chair should be someone from the private sector. In addition, an amendment to the bylaws should include the position of Vice Chair applicable to all committees in the event the committee chair is unavailable.

**6. Elected Officials follow-up**

It was suggested one person be appointed to make continuous contact with a state and/or local legislator to keep him/her abreast on MWC WDD. Chairman Vincent will contact Jody Ryan from AZ Dept. of Commerce to inquire about state contacts.

**7. Call to Public**

No members from the public were present.

**8. Adjournment**

Chairman Richmond Vincent adjourned the meeting at 10:00 a.m.