

A.R.S. 38-431.01. Meetings shall be open to the public: The minutes or a recording shall be open to public inspection three working days after the meeting except as otherwise specifically provided by this article. All or any part of a public meeting of a public body may be recorded by any person in attendance by means of a tape recorder or camera or any other means of sonic reproduction, provided that there is no active interference with the conduct of the meeting.

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Sun Conference Room

Minutes
December 14, 2006

I. Call to Order

Chair Richmond Vincent called the meeting to order at 8:34 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff
Richmond Vincent	Bob Neckes	Sergio Escamilla
Susan Andrews	Marion Kelly (E)	Jessica Martin
Susan Schmidt	Steve Prokopek	Diana Shepherd
Jane Fletcher		Sherri Connell
Chuck McCarty		Guests
Jolynn Clarke		Martin Demos, Deputy County Attorney
Rodrick Miller		Joan Krueger, Gilbert Councilmember
		Rich Frazier, CHW Executive Director

III. Approval of Meeting Minutes – Action

Susan Andrews motioned to approve the October 26, 2006 and December 7, 2006 minutes with her suggested corrections. Chuck McCarty seconded the motion. The motion carried.

IV. Arizona Open Meeting Law – Informational

The purpose of the Open Meeting Law (OML) is to maximize public access to government. The objectives of the law are to better serve the community, help government make sound decisions, and to build trust between public officials and the citizens whom they serve. All MWC meetings and deliberations must occur in public because MWC is considered to be a public body. Agendas must be posted 24 hours prior to the meeting. If an item is not on the agenda, action or discussion cannot occur. Minutes protect the public body to ensure compliance with OML.

Mr. Demos advised if there is any doubt when conducting meetings, apply the “Headline Test” and determine what it would look like on the front page of the *Arizona Republic*. Splintering the quorum or serial discussion through email will be in violation of the OML will may result in a civil penalty in the amount of \$500 with the possibility of being removed from office.

Chair Vincent inquired as to whether an agenda should be posted when it is known prior to the meeting that a quorum will not exist. Mr. Demos stated a meeting should not be held and business should not be discussed. No board business should be discussed in the event of social gatherings. Minutes are not required when a quorum does not exist; however, if notes are taken, it must be noted that a formal meeting did not occur. Mr. Demos confirmed if an item is not on the agenda, then it cannot be discussed even if an issue is made aware during a call to the public by the public. The item must be tabled until the next meeting.

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V. Catholic Healthcare West (CHW) – *Informational*

CHW is a not-for-profit organization that serves Chandler Regional Hospital, St Joseph’s Hospital and Gilbert Mercy Medical Center. There are currently 628 nurses per 100,000 residents. Due to a shortage of healthcare workers in the East Valley, CHW is proposing after-school academies for grades 7-9 that occur four times per year, once a week for four weeks in two different school districts taught by current teachers paid to develop math and science driven course curriculum relevant to healthcare made available online.

Adjunct and current healthcare faculty is expected to continue advanced education by next fall in order to prepare academy curriculum. High school students will have an opportunity to be mentored by healthcare professionals and dual enrollment in college-level courses based as long as they meet GPA requirements in math and science. Scholarships will be made available to current nursing students.

Mr. Frazier explained that this initiative would be an investment opportunity for MWC as a possible sub-contractor with Maricopa County since it aligns with workforce development. Chair Vincent described this as an opportunity to align the Youth Council with MWC and partner with current board representation. He recommends the initiative channel through the Task Force brought forth to the Full Board of which Chair Vincent offered to recuse himself from that discussion.

VI. Committee Updates – *Informational*

In the interest of time, updates were tabled until the next meeting in January.

VII. West-Side Facility – *Informational*

Susan Schmidt described the existing Peoria facility at 1,300 square feet unable to accommodate space for workshops, partner agencies and county staff. She explained that the new west-side facility is 30,000 square feet enabling continuation of existing services and staff as well as additional space designated for veterans, persons with disabilities and DES TANF located at the I-10 and Loop 101 in Avondale situated within a business district. The Board of Supervisors is scheduled to review the proposal at the December 20th formal meeting. It is anticipated that the new facility will tentatively open for business July 1, 2007.

VIII. Call to the Public

There were no public comments.

IX. Adjournment

Chair Vincent adjourned the meeting at 9:31 a.m.