

**MARICOPA WORKFORCE CONNECTIONS
FULL BOARD MEETING
Greater Phoenix Economic Council
2 N. Central Avenue, Suite 2500, Phoenix, AZ
Minutes
October 25, 2007**

1. Call to Order

Chair Richmond Vincent called the meeting to order at 9:38 a.m.

2. Roll Call : Quorum

Present:	Absent/Excused:	Guest/Staff Present:
James Mohan	Marie Sullivan (E)	Sherri Connell
Lari Braun	Charles McCarty (E)	Patrick Burkhart
Che Collins	Tony Maldonado (E)	Terry Farrell
Rebecca Flanagan	Jim Ponte (E)	Kevin Berry
Belinda Hanson	Karen Poole (E)	Myriam Corral
John Garza	Tina Huff (E)	Janet Lilly
Joel Millman	Tom Koelbl (E)	Derrick Martin
Ted Murphree	Neil Alexander (E)	Dennis Cleveland
Blair Liddicoat	Brady Young (E)	Dawn Zimmer
Steve Prokopek		Julie Castro—ADOC
Greta Suda		Krista Cambern-Rippee—COP
Pam Ross		
Mike Wall		
Don Smith		
Annette Stein		
Karen Thorne		
Therese Valadez		
Richmond Vincent		
Nancy Welch		
Gabe Loyola		
Rodrick Miller		
Chevera Trillo (phone)		
Bob Neckes (phone)		
Katherine Levandowsky		

3. Call to the Public

No comments from the public.

4. Approval of minutes—Action

Ted Murphree made a motion to approve the minutes of August 23, 2007. Don Smith seconded the motion. The minutes were approved.

5. 2007-2008 Board Budget—Action

Patrick Burkhart presented a break down of expenditures with line item allocations based on recommendations from the Executive Committee. He explained that the contingency fund will be applied if expenses exceed the original allocation. Chair Vincent further explained all expenses related to National Association of Workforce Boards (NAWB) including quarterly meetings, annual membership and the annual forum. The existing budget cannot afford an allocation for training and

development. Chair-Elect Garza clarified that the legislation indicates that the board budget may be up to 4% of administrative funds; however, the current is less than 4% due to a lack of substantial carryover. Sherri Connell reported that there was not any carryover from the prior year, thus, the board expended their entire balance after reallocation by the Executive Committee and to further consider that the board will only have one strategic planning retreat instead of two during the course of the current fiscal year. All line items can be reallocated at any time. In response to Gabe Loyola, Mr. Burkhart stated the budget is comprised of Title IB dollars only. **John Garza made a motion to approve the 2007-2008 board budget. Pam Ross seconded the motion. The motion carried.**

6. Approval of Amended Bylaws—*Discussion only*

Chair Vincent stated that the amendments will enable more flexibility of board operations; however, this item is for discussion only of which the board will vote on the amendments at the next meeting. Chair-Elect Garza requested board members to review the amended bylaws and submit any comments or suggestions to Ms. Connell.

7. Chair Report—*For information only*

Chair Vincent reported that NAWB intends to employ lobbyists to argue against the proposed budget cuts on Adult and Youth training dollars. He announced that the Joint Executive meeting in partnership with Phoenix Workforce Connection (PWC) will convene in November and will submit recommendations on regional initiatives to the Joint Full Board meeting slated for Thursday, December 13 at the West Valley Career Center. Chair Vincent mentioned the possibility of developing an advocacy task force as a result of collaborative efforts with PWC.

Ms. Ross reported the Governor's Council on Workforce Policy (GCWP) approved \$92K in set-aside funds to the Governor's Office of Children, Youth and Families (GOCYF) to support their youth development plan entitled Five Keys to Youth Success of which she provided a brief overview. In partnership with the Governor's Office, GCWP approved \$369K in discretionary funding to finance the continuation of business outreach in rural areas. Maricopa County was awarded \$150K of technical and system capacity building funds to develop and deploy web-based training for jobseekers. City of Phoenix was awarded \$40K to present a statewide conference. Ms. Ross presented state statistics of the decrease in college graduates based on a report entitled Feasibility and Demand Study for the State of Arizona generated by the P-20 Council. The GCWP operations subcommittee is working on the chartering process for one-stop state certification. Ms. Ross concluded her report announcing that the GCWP will be distributing a final draft of the Memorandum of Understanding (MOU)/Resource Sharing Agreements (RSA) templates by the end of the month. She added that any local workforce investment area unable to provide MOU/RSA's by March 7, 2008 may be granted provisional approval by the GCWP until they are completed.

8. WDD Assistant Director's Report—*Discussion*

Mr. Burkhart stated Maricopa County and the City of Phoenix comprise 30% of the state workforce investment area thus the possibility of creating a task force in partnership with PWC should be designated for legislative advocacy. The system effectiveness task force would focus on improving the one-stop process and thirdly, a task force strictly designed to engage business partnerships. Mr. Burkhart intends to propose these recommendations at the next Executive Committee meeting.

Mr. Burkhart disclosed findings from the 2006 DOL audit and addressed deficiencies with the intention of implementing updated resource sharing agreements to incorporate a cost per square foot as well as assigning value to the exchange of in-kind resources. The MOU/RSA will develop in coordination with the local plan. He is currently working on partnerships with the Arizona Hispanic Chamber of Commerce, Arizona Business Retention and Expansion Council through APS, Chicanos por la Causa and Friendly House, East Valley Adult Education Consortium through the Mesa Public

School District, NPower Arizona i.e. Spanish curriculum in Microsoft certification; Troops to Teachers to be offered in the West Valley Career Center Veteran's Center; Valley Interfaith Partnership and the Virginia C. Piper Charitable Trust.

Individual Training Accounts (ITA) funds allocation in percentage applied towards the current industry clusters reflected the need to reevaluate industries with the intention of collapsing into three broad areas of focus in an effort to raise the bar to create a human potential pipeline. Furthermore, Mr. Burkhart discussed timelines for the local plan and recertification in accordance with the state's deadline March 2008 of which the plan will be consistent with PWC through joint planning meetings between county and city staff.

Board members were presented a draft schematic of the website project in partnership with the City of Phoenix and the Maricopa Community College District of which he explained Jobing.com has agreed to video stream training workshops to be made available through virtual participation. Maricopa County received \$150K to spearhead this project to include content that can be used statewide. There will be a direct hyperlink to the Virtual One Stop (VOS). The website will be modeled after the IBM website and he encouraged board members to view that site. He concluded by emphasizing that this project is an opportunity for partner and private participation so that resources are leveraged to maximize the allocation received.

9. Youth Council Report—Discussion

Mike Wall referenced a fact sheet on Proposition 300 expressing concern over the impact it will have on educational enrollment and the existing labor pool. Mr. Burkhart predicted that noncitizens may become reluctant to enter the one-stops which could impact core service numbers and VOS enrollments.

Don Smith reported that he met with PWC's Youth Initiatives Council Chair, GOCYF, County and city staff to identify opportunities for them to jointly work together. The Youth Councils are scheduled to meet on the afternoon following the Joint Full Board meeting on December 13. Mr. Smith provided handouts on the Mobile Outreach Skills Training (M.O.S.T.) of whom he met with John Little to discuss the possibility of making it available in Maricopa County. Mr. Burkhart further explained that during the first year, Maricopa County and the City of Phoenix would be obligated to enroll 50 individuals to complete a two-week training to prepare them for work in the manufacturing industry of which training is customized based on employer needs. Riverside and San Bernardino Counties would be responsible for the remaining 130 that is required in order to bring the program to the west coast. Further discussions will ensue.

10. Phoenix Building and Construction in Trades Council—For information only

Ted Murphree presented a video overview of 17 trade partners that comprise the Phoenix Building and Construction in Trades Council. He also mentioned his participation in Helmets to Hardhats where Veterans are trained to work in the construction industry.

11. Open Board Discussion

Mr. Loyola revisited the board budget recommending a change in a line item to volunteer recognition. **He made a motion to amend the board budget to reflect the line item change. Steve Prokopek seconded the motion. The motion carried.**

12. Adjournment

Chair Vincent adjourned the meeting at 11:35 a.m.