



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Maricopa Workforce Connections Youth Council and to the general public, that the Maricopa Workforce Connections Youth Council will hold a meeting open to the public on Thursday October 15, 2009 at 8:30 a.m. located at the Maricopa County Human Services Department, 234 N. Central Ave., Third Floor, Phoenix, 85004 in the Arizona Conference Room.

To attend via conference call, please dial 1-877-492-4020/passcode 602-474-3612.

AGENDA

1.	Call to Order	Don Smith, Chair
2.	Pledge of Allegiance	Don Smith, Chair
3.	Roll Call	Tina Schoville, Admin/Operations Specialist
4.	Approval of minutes—Action ▪ July 16, 2009	
5.	Nominations for Youth Council—Action	Barb Rorwick, Youth Contract Administrator
6.	Program Report - PLOT—For Information Only	Todd Berndt, PLOT Cheryl Rossiter, PLOT
7.	Program Report Summer Youth Employment Program and Annual Program—For Information Only ▪ GICA ▪ YMCA ▪ VSUW ▪ ACYR	Barb Rorwick, Youth Contract Administrator GICA staff YMCA staff VSUW staff ACYR staff
8.	Lessons Learned Report Summer Youth Employment Program – For Information Only	William O’Brien, Quality Assurance Supervisor
9.	Department of Labor Technical Assistance Visit Report: Transition to Year Round ARRA Services – For Information Only	William O’Brien, Quality Assurance Supervisor
10.	Assistant Director’s Report – For Information Only ▪ MWC Task Force Groups ▪ Friendly House SYEP Graduation Event	Patrick Burkhart Assistant Director
11.	Call to the public	Don Smith, Chair
12.	Adjournment	

Next meeting scheduled on Thursday, November 19, 2009

A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request.

“Equal Opportunity Employer/Program”

“Auxiliary aids and services are available upon request to individuals with disabilities. One or more board members may participate via teleconference. Agenda items may be taken out of order.

**MARICOPA WORKFORCE CONNECTIONS
YOUTH COUNCIL
Maricopa County Human Services Department
234 North Central, Suite 3201, Phoenix, AZ 85004
Arizona Conference Room
Minutes
July 16, 2009**

I. Call to Order

Don Smith called the meeting to order at 8:35 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff
Patrick Burkhart	Julie Estrada	Rudy Barcelo
Che Collins	Angelo Maisto	Todd Berndt
Dennis Ichikawa	Tony Maldonado	Kimberly Faust
Randy Kimmens	Israel Pablos	Trina Jenkins
Bob Neckes (T)	Edward Salvador Ramoz	Bill O'Brien
Ignacio Pesqueria		Laurie Ontiveros
Don Smith		Barb Rorwick
		Cheryl Rossiter
		Victoria Sanchez
		Tina Schoville
		Diana Shepherd
		Dawn Zimmer
		Guests
		Sharlet Barnett – Call A Teen
		Yolanda Carrothers – GICA
		Justin Finch-Summer Youth
		Mike Graser – Las Artes
		Aiyana Kelley-Summer Youth
		Sanzanna Lolis - GICA
		Toni Padilla-Summer Youth
		LaChelle Phillips
		Beth Salazar – Las Artes
		Julie Sater – VSUW
		Adam Soto – Call A Teen
		Larry Stevenson

III. Approval of Meeting Minutes—Action

Randy Kimmens made a motion to approve the minutes from May 21, 2009. Che Collins seconded the motion. The motion carried.

IV. Program Report Summer Youth Employment Program—For Information Only

Barb Rorwick shared the numbers for May and June enrollment and the reports on the summer program. The June reports show the final enrollments for the regular formula WIA funding throughout the year, which detail how many youth were enrolled and the percentages for each provider. Regarding the Summer Youth Work program, so far this year we have enrolled the following: for Call-A-Teen we have enrolled 254 youth, for VSUW there have been 200 youth enrolled and Goodwill has enrolled 150. The expenditures/Budget requested for each provider is also reported as follows: Call-A-Teen: \$857,143, VSUW: \$685,713, Goodwill: \$480,000. The current expenditures to date are as follows: Call-A-Teen: \$444,264, VSUW: \$46,228 and Goodwill: \$37,844. Some of these providers requested funds up front in

order to meet the summer payrolls but the accounting will be finalized at the end of the program. Some of the employers that are participating in this work experience were listed, such as Boeing, SRP, Cities of Mesa, Goodyear and Peoria, YMCAs, JLE Manufacturing, Tire Dawgs and Gila Bend School.

- **GICA** – Sanzanna Lolis reported that they completed the work readiness class for the summer youth work experience and had 97 youth which meets their enrollment goal for this year. All of the youth have been placed in worksites for this program. This session they did something different than the previous session, GICA took the youth to JC Penny's with a clothing allowance of \$100.00 gift cards for each youth. They took two groups of 50 youth and allowed them to purchase essentials for their jobs and provided them with bus cards. It was exciting to see the youth have this opportunity and some of the youth brought their parents with them.
- **YMCA** – Mike Graser shared with the group the report reflects the 4th quarter however they are on a different time frame than the other providers so this is their 3rd quarter. They currently have five youth in the pipeline for enrollment in July which will bring their enrollment to 96 so they will need to enroll four more youth in August which will be the end of their contract year. Presently they have produced 60 GED's in the program and there are 25 youth on a waiting list for testing and seven appointments this week for enrollment. They will be holding their second graduation on July 31st and the invitations have been mailed to the Youth Council members.
- **VSUW** - Julie Sater reported that the Aspire collaborative have 200 youth enrolled and 50 of those youth were for Jobs for Arizona Graduates and 75 each for Chicanos Por LaCasa and Friendly House. They recently formed a partnership with South Mountain Community College where 150 of the 159 youth that signed up did complete the program and received two college credits, also 48 of the 50 youth that JAG put through the program finished. On July 22nd the DOL is coming for a visit and will interview a Friendly House youth that is working at the Salt River Project in the Power Wise Marketing department. Overall they have met 94% in the regular year round program and enrolled 27 youth this quarter so they will have 101 of the 108 of their targeted goal.
- **ACYR** – Sharlet Barnett reported that they not only met their numbers this year, they were able to succeed in their enrollments for this program year and they currently have a waiting list for participants into the current program year. They have about 30 youth that are waiting to get into the program for this next year so they are very happy with the success of the program. Regarding the summer youth employment program, they currently have employed 369 youth so far and have another 100 set up for the next session. They have spent \$283,332 and also spent \$46,000 in clothing, gas and bus pass vouchers. They have about 15 young people that are participating in their summer work project and the outcome that they are working on is mapping and researching to design a teen room and looking at other teen centers to see how to design teen friendly space. They are also looking into fund raising and marketing to raise funds to build the teen center and are also documenting their work over the summer and documenting the summer youth program progress so they can show digitally the success of the summer program. They have approximately 10 different employers that have placed youth in the summer work program. They have about 50 youth that have participated in the youth experience at the Boys and Girls club and about 30 youth that participated at the YMCA, the City of Tolleson employed 21 and the City of Glendale approximately 17 and these are permanent jobs.
- **PLOT** – Todd Berndt shared that the PLOT program currently has 27 youth participating in the Work Experience program all throughout the West valley and today they brought two of the youth that are currently working at the West Valley Career Center to share their stories of their work experience. They are currently working on recruiting their next batch of youth at Copper Canyon High School next Tuesday where they are having a registration day.
- **WVCC Youth One Stop** – Victoria Sanchez shared with the group a handout that they are providing to the youth when they come into the center. The form that they give to the youth when they enter the Center gives them an idea of different things that they can do for themselves and on the back page it gives them an opportunity to list the services that they want the youth center to provide for them. The next handout is a 'report card' of what the Center has done throughout this year. From last year, the visits totaled were 1,200 and visits to the Center this year were 5,923 so they have increased by a very large number. The Youth Center has established great relationships with the school districts, new schools that have come on board

and several high schools are asking for them to present classes on Resume and Interview Techniques, etc. She was also able to assist the PLOT program and the County VIP program is now up and running and three youth come work through this program at the Center. They have a relationship with Glendale Community College and Estrella. They also send youth to Jose Mendoza who has a team of people to assist youth with their FAFSA and other college enrollment paperwork. They postponed the Youth Job Fair with the Boys and Girls club at this time because of the economy. They also have a Boy Scout that is working on his eagle badge so he is gathering 1000 books for the reading center and building a bookshelf for the WVCC.

V. Assistant Director's Report—*For Information Only*

Patrick Burkhart reported that Summer Youth Program has required a huge amount of work because we had to start from scratch. However the program is achieving success. There have been bumps along the way and many lessons learned. The enrollments and placements for this program have been enormous. Regarding the DOL site visit on the 22nd, there were many delays in this program because of the delay of guidance from the DOL that will be discussed during this visit. There is an anticipation that this program may happen again but currently the White House is saying that there will not be a second stimulus. We need to do a post session analysis with the providers to review the process to make sure if this does happen again it will be much cleaner. Ralph Zackheim from the Regional office in San Francisco will be coming to visit on July 22nd and 23rd and will be going on site visits at both SRP and Call A Teen. The PWC youth placements in our office will be featured in the Wall Street Journal on August 9th.

Brandeis University is contracted by the DOL to look at four municipal youth programs from Philadelphia, Detroit, Indianapolis and Arizona. Arizona Call A Teen brokered both ourselves and PWC into this project. We met with them a few weeks ago to assist with their evaluation and case history write up which will be published this Fall.

Regarding the formula funding for the Youth program for this Fall, we received an allocation of \$2.22 million which is currently going through the Board of Supervisors for approval and to be countersigned by the State and should be done in the next couple of weeks. This is on the agenda for the BOS meeting on July 22nd.

We also have some term renewals to address for this committee. For those who want to renew, this has gone through the Board and we have also accepted Tony Maldonado as the Vice Chair. Mike Wall has stepped off of the Board and we also have a couple of potential people to join our Youth Council, one will be a former WIA youth and also her mother wants to step up for the parent of a WIA youth which will help fill our obligations for this council.

Patrick also shared that under the stimulus there are competitive dollars from five different pots of money under the WIA and we are currently working with a group of partners which include the Apprenticeship programs. We will also be working with the Maricopa Human Capital Collaborative group for funding for the "Pathways out of Poverty" program.

The President announced that there is a major initiative for the community colleges of \$12 million dollars over 9 years that will boost the college and cement a relationship with the community colleges. These grant dollars will give the opportunity to ensure a clear formal processes that will offer an effective handoff for clients to exit and get into the pipeline for the college system.

VI. Call to the public

No members from the public had any comments.

VII. Adjournment

Don Smith adjourned the meeting at 9:25 a.m.

**MARICOPA WORKFORCE CONNECTIONS
YOUTH COUNCIL
Maricopa County Human Services Department
234 North Central, Suite 3201, Phoenix, AZ 85004
Arizona Conference Room
Discussion Notes
August 20, 2009**

Present	Staff
Patrick Burkhardt	Kimberly Faust
Angelo Maisto	Barb Rorwick
Tony Maldonado	Victoria Sanchez
Bob Neckes(T)	Tina Schoville
Ignacio Pesqueira	Cheryl Rossiter
Don Smith	Todd Berndt
	Laurie Ontiveros
	Bill O'Brien
	Guests
	Sharlett Barnett, ACYR
	Yollanda Carrothers GICA
	Mike Graser, YMCA
	Sunzanna Lolis, GICA
	Sheryl McCutchen
	Kaci McCutchen
	Beth Salazar, YMCA
	Jason Moore, VSUW/ASPIRE

There being no quorum, this meeting was suspended and consideration of all action items and the formal meeting was closed. Presentation of information only followed.

Program Updates

Todd Berndt reported that they are coming to a conclusion for the work experience for the PLOT program and only have four youth that will continue working with the place they were assigned to. The rest of the youth have completed the 240 hour maximum time that was allowed, two youth were let go before the completion of this program. They have been extremely busy with recruitment with the Sunshine Residential and Copper Canyon High School. They have been linked up with the current technical education program and they have been very busy with providing workshops at local high schools. They have been providing these workshops to approximately 160 youth weekly at these local high schools and are continuing to work with other high schools in the area.

Victoria Sanchez shared with the group that things have been pretty busy at the Youth Center. They have had 445 visits to the center during the month of July with 146 of these visits from first time youth. They are moving forward in both looking for employment and secondary education to these youth. There are some businesses coming to the West Valley to hire staff so they are keeping in contact with the Business Service staff regarding staffing opportunities and they also have potential job leads through 'Tina's House'. They have also encouraged youth to meet with collage staffers to discuss continuation of their education. The bookshelf is currently under construction from Keith, who is earning his Eagle Scout badge, and will also be collecting 1000 children's books for the WVCC. Victoria has also been moved to the position of acting CGS specializing in youth services ages 18 to 21. She currently has a full appointment schedule through September. She attended a conference in July with Cheryl Rossiter in Tucson for the ACTE State conference and they saw over 400 people at their booth.

Provider Updates

Barbara Rorwick shared that she has distributed three reports for the youth programs. Regarding the monthly enrollments for July, all programs except for Las Artes start their new program year in July so the numbers are low at this time. Las Artes has 44 youth currently enrolled so they are at 88% of their program year goal. Due to the fact that we have been working so hard on the ARRA stimulus funding dollars, the numbers of new enrollments for our providers are very good. The next report regarding the performance numbers outlines the 3rd quarter reporting. We should have the 4th quarter numbers at the next Youth Council meeting. The numbers for both Las Artes and Valley of the Sun United Way's numbers are not the full measure because they are measuring against the number of youth that have exited the program and if they did not have any exits yet then the numbers are not a true measure. We should have true numbers next time because of exits to the programs. The last report reflects the Summer Youth Work Experience Program. They have achieved 99.5% of the total goal of enrollees by enrolling 597 youth out of 600 originally allotted for. As far as expenditures for the Youth providers, we have currently spent 63% of the summer funding and plan on having all of these funds expended by the end of this program. There is a lot of work for our providers because of the process needed to complete this program but overall this has been a very successful venture.

GICA—Sanzanna Lolis shared with the group that they are doing well this year for their program. They have enrolled four youth for July and have four more youth in the pipeline for enrollment in August. They should have eight enrolled by next month and that will give them a 33% enrollment goal. The summer program is going great but, they are eight youth shy of meeting their goal. They did a group eligibility on everyone and some youth either dropped out or were not eligible or did not meet the standards. The Boeing partnership that was set up with them through WDD has worked out very well, they were able to place seven youth with them this summer. One youth had some eligibility issues but Boeing was able to work with Goodwill and offer him a summer job. At their annual Evening of Goodwill held on October 3rd, they have their nomination for employer of the year and staff has recommended that Boeing be nominated for that award. Their numbers for enrollment are good for this quarter and their numbers for performance has slipped a bit but they have intentions of making this up before next quarter. Sanzanna announced that she has transitioned into another position with Goodwill and will continue to support the summer youth program. Yolanda Carrothers, who has been with Goodwill has taken her place and will be the Director for the Youth Program. They are also in the process of hiring a new Director for Goodwill.

Las Artes—Mike Graser reported that they are in their fourth quarter and at the end of July they had 44 youth enrolled and needed 50. They currently have six youth in a two week probationary period so they should make their goal by the end of next month. They have four youth that are at the last of their GED testing, with 14 youth waiting to start this program and have 12 that are waiting to take their TABE next week. They just had their graduation ceremony at the end of July and had 33 youth participate in this event, which brings them to 63 total graduates for their program. They currently have a huge art display at ASU downtown campus which represents 'Peace' and will be there until the end of January.

VSUW—Jason Moore from the ASPIRE program reported that they have 13 new enrollments for July so right now they are at 83% of the contract level. For the new enrollments, six youth are out of school and seven youth are in school. Right now they have more than required for in school enrollments but this is due to the carry over. As for the Summer Youth program, ASPIRE was able to place 197 youth from the original 200 they looked to enroll. The 50 that were placed through JAG, they reported that 85% successfully completed all aspects to this program. From the five youth placed at Gateway Community College, all five were hired as permanent employees.

ACYR—Sharlett Barnett reported that they currently have 15 youth that they are working with on eligibility process right now and they have a wait list at this time. They do have three youth that were orientated so far and two summer youth are looking into carryover in the year round program. They are still in the process of identifying youth that are interested in this service and one youth from the PLOT program is looking into the year round program also that is in need of additional services. They served about 257 youth in the summer

program and still have youth that are working because of funds that are still available. They were able to make some good contacts in Buckeye whereas they have struggled with serving youth in this area in the past.

Assistant Director's Report

Patrick Burkhart shared that because we are still one person short for quorum, he wanted to have a discussion regarding the potential new board members so that we can bring them as action items at the next Board meeting. We have two new visitors that have an interest to serve on the Youth Council Board. Barbara Rorwick made the introductions of both Sheryl McCutchen, who is the parent of a previous WIA youth participant and her daughter, Kaci McCutchen who is a former WIA youth. She spoke about their experiences with the program and the desire that they have to be able to participate further as Board members.

Next Patrick brought forth that we are getting ready for another planning phase for a two year planning cycle after the new year begins. He will be suggesting to the Full Board that we create two new Task Forces groups and fold members of the Youth Council into these new groups. We need to reshuffle our priorities long term and see how MWC and the Youth Council are going to position ourselves into the economic situation after the first of the year since the rebound of our economy looks like there will be a slow recovery. The ARRA resources will exhaust themselves and the next year funding for WIA is flat. Community wide we are competing for grant dollars and most of this money will be distributed to our partners. The only opportunity to enhance funds into the WIA is for the statewide proposal that is being put together but at a very slow pace. We need to look at where the tipping point is and what should all of the workforce systems do to re-position ourselves? Reports show that metro Phoenix is second to Detroit for job loss. We are considering applying for the National Emergency Grant because we are spending ARRA dollars and already ripping through our Adult/Dislocated Worker funds faster than expected. When we come back next time in a full quorum we will look at a proposal to participate in a broader session for resources for our program.

Also regarding the State budget difficulties, the fall out of revenue means that there will not be funding for the PLOT allocation and we currently have funding for only one more year. We need to decide on what opportunities are available to transition this program, possibly as part of the Mesa Community College and the City of Mesa and partners for the GATES foundation. It may mean that we will need to move the program from the Westside office into the Eastside office...or do we want to transition this program into WIA.

**MARICOPA WORKFORCE CONNECTIONS
YOUTH COUNCIL
Maricopa County Human Services Department
234 North Central, Suite 3201, Phoenix, AZ 85004
Arizona Conference Room
Discussion Notes
September 17, 2009**

Present	Staff
Dennis Ichikawa(T)	Kimberly Faust
Angelo Maisto	Barb Rorwick
Bob Neckes(T)	Victoria Sanchez
Ignacio Pesqueira	Tina Schoville
Don Smith	Cheryl Rossiter
	Todd Berndt
	Laurie Ontiveros
	Bill O'Brien
	Trina Jenkins
	Guests
	Larry Stevenson, GICA
	Yolanda Carrothers, GICA
	Mike Graser, YMCA
	Adam Soto, ACYR
	Sheryl McCutchen
	Kaci McCutchen
	Beth Salazar, YMCA
	Janet Garcia, VSUW

There being no quorum, this meeting was suspended and consideration of all action items and the formal meeting was closed. Presentation of information only followed.

Program Updates

Todd Berndt shared with the group that since the last meeting the PLOT students have completed their work experience through program through the summer. The PLOT program is now into their sixth year and they are working with youth at Copper Canyon High School and from Sunshine Residential. They have 31 youth enrolled so far and participating in their workshops at Copper Canyon High School and 23 youth through Sunshine Residential. They also conducted workshops at six different schools and served about 380 youth with work readiness workshops on Resume Writing and Interview Techniques.

Victoria Sanchez shared with the group that the Youth Center had 437 youth visits for August with 84 of them being first time customers. The Youth Center is up and running and is moving right along, the youth know where the office is and are making use of the services available to them. The Career Guidance Specialist is seeing youth and assisting them with training opportunities. They also have employers coming in now that are working with Shannon is Business Services for job opportunities for youth that want employment.

Don Smith took time to share with everyone that Victoria is currently in transition with Las Artes and will be working with their program to open the second Youth Center for them. She will start there on September 28th and will continue to work with youth, which is her heart's desire. Don took a minute to share the accomplishments that Victoria has made this the youth program through Maricopa Workforce Development and wishes her success in this new endeavor.

Provider Updates

Barbara Rorwick shared that on the WIA Youth Performance Measures report we have succeeded several categories and met the rest of the measures. Also on the bottom there is both VSUW and Las Artes which shows only two measures, but we are at a point now we will be able to expand and report all measures by next year. It took a while to get to this point because of these programs being able to roll over their numbers but they now have previous year data available so they can capture and compare data now. The other report for monthly enrollment reflects that August enrollments. We asked the programs to project their enrollment goals so they can reach the number they are supposed to serve for their program year so they were able to reflect their enrollment numbers. Las Artes is under a different contract year, from September 1st to August so their reporting numbers are different from the other programs.

GICA— Larry Stevenson, the program coordinator reported that they are finally bringing their summer program to a close. Participants have ended their experience as of this last Monday and there will be a celebration on Saturday, in which they will complete the post test and will get certificates and finish up resume writing for youth that participated. They are expecting approximately 300 participants and the event will be held at the Mesa Marriott. They are expecting to carry over about 17 both Youth offender and ARRA. They are also getting youth on board with Boeing, they received eight youth for the summer work experience program and Boeing will hire two permanently. They also have massive outreach going on right now and MBE's (Minority Business Enterprises) are their focus for trying to get job placements for youth.

Las Artes—Mike Graser reported that they did enroll 50 youth, which reached their program goal numbers, reaching 101% with a carry-over of 51 youth. They had 34 graduates, which equals 64 for the total program year. The expansion is currently under way and they have contractors working and staff hired. They also have student eligibility underway with their TABE testing in progress and 25 youth will be taking this test tomorrow. He also presented a challenge to everyone; they have planned volleyball game planned at South Mountain Community Initiative and want to challenge anyone to get together a six man team to play in this tournament. This tournament is scheduled for October 10th and he will send us a flyer with all of the information.

VSUW—.

Janet Garcia shared that they have 115 participants in the East Valley program with 62 youth in school and 53 out of school and are hoping to increase the out of school numbers from the youth who participated in the work program. They have enrolled 19 youth for July and August so they are half way to their goal this year of 36. They are currently wrapping up the Summer Youth Work program, the older youth are finishing in September and they will have an 85 to 90% completion rate. They were slotted for 200 youth in this program and 197 were enrolled and completed. Out of this program, 12 youth were hired on for full placement. Friendly House is having a celebration at the Boys and Girls club in Guadalupe on September 26th at 10:0 and Youth Council members are invited to attend. Please contact them at VSUW for further information.

ACYR—.

Adam Soto reported that for September they have four new youth enrolled with three pending. They are currently doing more presentations this month and are wrapping up their Summer Youth program. The youth room has almost been completed with a mural done by the painter and the digital story is almost done, pending editing. They are in the process of finally being able to provide services in the far West Valley and Buckeye and want to work on providing year round services to youth by being able to nail down office space so that a career advisor can get set up on that side of town.

Bill O'Brien announced that DOL has scheduled a meeting coming up next week and will be sending a consultant to come visit on the 23rd and 24th of September. An agenda has been provided to the youth providers and the purpose of this visit is to discuss the Summer Youth Work Experience program and meet with providers to discuss this program. There will also be discussion on the transition into the year round program and possibly training opportunities. Once details are provided Bill will send out more information. He is requesting that providers try and make themselves available to meet with this person and will get back to scheduled meeting dates and times.