

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

Maricopa County Human Services Department
234 N. Central Ave., 3rd floor Phoenix, AZ
Cactus Room

Minutes

October 11, 2007

I. Call to Order

Chair Richmond Vincent called the meeting to order at 9:03 a.m.

II. Roll Call: Quorum via telephone conference call in accordance with A.R.S. §38-431

Present—Telephonic	Excused/Absent	Staff
Richmond Vincent	John Garza (E)	Sergio Escamilla
Neil Alexander	Steve Prokopek	Myriam Corral
Charles McCarty		Sherri Connell
Rodrick Miller		Patrick Burkhart

III. Approval of Meeting Minutes—Action

Rodrick Miller motioned to approve the May 24, 2007 minutes. Charles McCarty seconded the motion. The motion carried.

IV. Approval of a change in the Individual Training Account (ITA) limit—Action

Patrick Burkhart presented an action item requesting a decrease in the individual training accounts maximum allocation from \$6K to \$4K in an effort to align with the City of Phoenix maximum allocation of \$4K. He further reported a recent 30% transfer of dislocated worker to adult dollars to maximize funding and allow 30 individuals to be trained per month. Rodrick Miller inquired whether the decrease would impact the training required for individuals to work. Mr. Burkhart reassured the committee that the reduced amount is sufficient and is not retroactive. Mr. Miller suggested monitoring on an ongoing basis in order to evaluate how it impacts the system from an operational perspective and requested updates. **Neil Alexander made motion to approve a decrease from \$4000 to \$6000 to align with the City of Phoenix. Rodrick Miller seconded the motion. The motion carried.**

V. FY0607 Board Budget—Action

Sherri Connell explained that when the budget was developed, monies could be reallocated to asserted line items based on board expenditures throughout the course of the year. She presented the action item requesting the approval of reallocation to reflect the costs incurred from the strategic planning retreat as well as close out the budget for FY0607. **Charles McCarty made a motion to approve the reallocation and close out the FY0607 board budget. Neil Alexander seconded the motion. The motion carried.**

VI. FY0708 Board Budget—Action

Ms. Connell informed the committee of a \$20K board budget allocation and requested the committee to allocate dollars into the existing line items. Mr. Burkhart explained \$20K was the result of further evaluation of the operating budget managing extraordinary expenditures and to act fiscally prudent. Ms. Connell recommended a minimum of \$4500 be allocated for the NAWB quarterly meetings not inclusive of the forum or membership. In the best interest of time, committee members accepted Mr. Burkhart's recommendations. Chair Vincent recused himself from voting in accordance with A.R.S. §38-519. **Charles McCarty made a motion to approve the FY0708 board budget. Rodrick Miller seconded the motion. The motion carried.**

VII. Youth Council Update—Action

Mr. McCarty recommended the nomination from Casey Family Programs to serve on the Youth Council indicating foster care representation. Ms. Connell informed the committee that WIA legislation requires appointment by the board for Youth Council membership i.e. the Executive Committee. **Rodrick Miller made a motion to approve the nomination from Casey Family Programs. Neil Alexander seconded the motion. The motion carried.**

Chair Vincent suggested a grand opening exclusive to youth providers and partners at the youth career center to preserve the momentum from the west valley grand opening. He also inquired as to whether there will be a youth career center at the Gilbert Career Center. Mr. Burkhart responded by stating that may be a possibility once sustainability has been determined.

VIII. Chair Report—For information only

Chair Vincent disclosed that he spoke with the Governor's Council on Workforce Policy and was told there is funding available to assist with the development of a regional infrastructure. He announced there will be a Joint Executive Committee meeting in November to bring forward to the Joint Full Board meeting in December. He anticipates the Joint Executive Committee meetings will be held bimonthly.

Mr. Burkhart requested web design assistance through contributed labor. Jobing.com has committed to contribute video support. The implementation plan will kick start on November 1 with a website roll out March 1, 2008.

Mr. Burkhart recommended a joint advocacy and partnerships task force as well as system effectiveness group in house.

IX. Call to the Public

There were no members from the public present.

X. Adjournment

Chair Vincent adjourned the meeting at 9:47 a.m.