

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE
Maricopa County Security Building
234 North Central, Ste 3201
Phoenix, Arizona 85004
Minutes
August 27, 2009**

I. Call to Order

Chair Neil Alexander called the meeting to order at 9:03 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff/Guests
Neil Alexander		Patrick Burkhart
Don Smith		Tina Schoville
Rodrick Miller		Diana Shepherd

III. Approval of Minutes—Action Item

Don Smith made a motion to approve minutes from June 30, 2009. Rod Miller seconded the motion. The minutes were approved.

IV. Assistant Director’s Report—Action Item

We received some comments regarding the Two Year Plan back from the State and they would like us to tweak language on a few sections asking us to add more explanation. We will make these changes to the plan, they are not material but rather language regarding the PELL Grant procedures, and bring it back to the next Executive Committee meeting on September 24th, before the deadline for submittal to the State on the 31st.

The next item to discuss for a vote from the Executive Board is the fact that we are technically out of compliance in the membership of the Full Board. We are currently looking to add Mr. Paul Sanders, who is the Circulation and Marketing Director at the Business Journal, as a Board member and will serve as a media representative. To be in compliance to the Two Year Plan this will add to our makeup of membership.

Rod Miller made a motion to approve submitting the nomination of Paul Sanders to the Full Board as a private sector member. Don Smith seconded the motion. The motion carried.

V. Individual Training Account Cap—Action Item

Patrick reported that when we wrote our individual training account cap plan we increased the individual cap from \$4,000 - \$6,000 to \$6,000 - \$8,000 due to the fact that we wanted to ensure that we would be able to spend all of these dollars. We currently have more need than originally thought, out of the \$1,360,000 for ITA’s we have already obligated \$760,000. We had set aside \$750,000 for O.J.T which breaks down as \$500,000 for Solana and \$250,000 for other opportunities. We have decided to transfer the \$250,000 back to ITA dollars which gives us \$900,000 for ITA funds. At the rate we are going, we could spend these ITA dollars before the end of the calendar year. If we do make the change to reduce the ITA cap back to \$4,000 maximum then we should be able to extend our services to a couple of hundred people and extend our services for a few extra months.

Don Smith made a motion for a new recommendation for an absolute cap at \$4,000 flat for ITA’s internally. Rod Miller seconded the motion. The motion carried.

VI. Call to the public

Patrick Burkhart shared with the committee that MWC would like to put together two new task forces this quarter. He reported that we need to begin to think of what the recovery is going to look like, employment will be slow and we need to decide how we are going to posture ourselves towards recovery. We have to position ourselves in business. One task force will focus on a Broad Strategic Planning group. This group will look at where we are at and how we should plan ourselves. The second group will be the Diligence Group which will focus on what the recovery is going to look like. This group will have dialogues with public companies on what they see the recovery is going to look like. These task forces will run from September until March, 2010, at which time they will report out to the Full Board on their findings.

VII. Adjournment

Chair Alexander adjourned the meeting at 9:15 a.m.