

**MARICOPA WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

**Maricopa County Security Building
WDD Conference Room
234 North Central, 3rd Floor
Phoenix, Arizona 85004**

**Minutes
June 26, 2008**

I. Call to Order

Vice Chair Neil Alexander called the meeting to order at 9:43 a.m.

II. Roll Call: Quorum

Present	Excused/Absent	Staff/Guests
Rodrick Miller (T)	John Garza	Patrick Burkhart
Don Smith	Richmond Vincent	Tina Schoville
Neil Alexander		Sherri Connell

III. Approval of Minutes—Action

Don Smith made a motion to approve minutes from April 24, 2008 and the May 9, 2008 Executive Session. Rod Miller seconded the motion. The minutes were approved.

IV. Approval of Full Board nominations—Action

Sherri Connell presented a slate of new nominations solicited from representatives in industries concurrent with the local plan. Neil Alexander inquired what Intellicochoice Financial specialized in of which Ms. Connell responded the company manages mortgage and other loans; however, stressed the importance that in lieu of the housing crisis, it would be advantageous for the board to have insider information from a company perspective. **Rod Miller made a motion to approve the slate of nominations for recommendation to the Full Board. Don Smith seconded the motion. The motion carried.**

V. Approval of Youth Contract Providers—Action

Youth Council Chair Don Smith explained that the process to identify new youth service providers has been fully vetted and the council is satisfied with the providers selected through the county procurement process. **Rod Miller made a motion to approve the youth contract providers as presented. Neil Alexander seconded the motion. The motion carried.**

VI. Conflict of Interest—Discussion

Patrick Burkhart explained that as a result of the procurement process, Arizona Women's Education and Employment has been selected to administer WIA youth services under Valley of the Sun United Way and as such, could potentially pose a conflict of interest as Marie Sullivan currently serves on the board. He further disclosed that one of the Youth Council members was required to step down as her organization will be contracted as a direct recipient of youth funding. Committee members determined that the board typically does not negotiate performance with youth providers nor have the authority to impact funding, therefore, Mr. Burkhart will follow up with Ms. Sullivan to ensure due diligence.

VII. Board Budget—Action

Mr. Burkhart presented the board budget with a recommendation to revise existing line items reflected on the action form including the elimination of all NAWB-related expenses as it will provide a cost savings of \$15K; however, board members will still have an annual trip to Washington DC to pursue advocacy on behalf of WIA. **Rod Miller made a motion to approve the board budget as recommended. Don Smith seconded the motion. The motion carried.**

VIII. Assistant Director's Report—For information only

Mr. Burkhart reported that he has set aside \$100,000 to assist with Yavapai and Coconino counties portion of the federal rescission. He continued his report stating he is moving forward with the expansion of the Gilbert One Stop. The Auditor General has cited expenditures from the 2007 CEO Workforce Summit. The Memorandums of Understanding and Intergovernmental Agreements are subject to approval by the Maricopa County Board of Supervisors in July where immediately following, will issue invoices to partner agencies to cover July 1, 2008 through June 30, 2010.

Mr. Burkhart provided an update of the task forces stating Business Services will pursue initiatives in both solar and healthcare. The Advocacy task force is ramping up to distribute ongoing newsletters to Congressional representatives and will be soliciting Ed Pastor to speak at the jobing.com event in August. System Effectiveness is in the midst of identifying measurable outcomes with definitive data points assisted by the Arizona Manufacturing Extension to conduct value mapping. In addition, they are creating customer satisfaction surveys applicable to both business and jobseeker to assess statewide satisfaction.

Mr. Burkhart announced an upcoming job fair in partnership with the Employers Advisory Council hosted at the Mesa Convention Center on September 24, 2008. He anticipates participation from 144 employers with the intention of making this an annual event that will alternate between the east and west valley. Due to the size of the event, MWC and AZ Project Challenge will enter into an MOU to staff the job fair while at the same time provide work experience for youth.

IX. Call to the public

No members from the public present.

X. Adjournment

Vice Chair Alexander adjourned the meeting at 10:15 a.m.