

**Maricopa Workforce Connections, Inc.
Youth Council Meeting**

Maricopa County Human Services Department
Sun Conference Room
234 North Central Avenue, 3rd Floor
Phoenix, Arizona 85004

January 19, 2006
8:30 A.M.

MINUTES

I. Call to Order

Mr. Charles McCarty called the meeting to order at 8:30 a.m.

II. Roll Call

Present	Excused/Absent	Staff
Charles McCarty	Barb Stahl (E)	Jodi Hall
Margaret Daggett	Che' Collins (E)	Barb Rorwick
Mike Hayashi	Tony Maldonado (A)	Jessica Matteson
Madge Haynes	Rebecca Flanagan (A)	Laurie Ontiveros
Susan Schmidt		Todd Berndt
Camille Donaldson		
Maude Brinkley		Guests
Beverly Ann Baeza-Hardaway		Julianne Rose – ACYR
Graciela Garcia Candia		Lisa Wilham – Goodwill
Chris Tovar		Jessica Troost – Goodwill
Ignacio Pesqueira		Mike Graser – Job Corp
Rick Hansen		

Members, staff, and guests introduced themselves to the group.

III. Approval of Meeting Minutes – September 15, 2005

Madge Haynes motioned to approve the September 15, 2005 meeting minutes. Susan Schmidt seconded the motion. The motion carried.

IV. Approval of By-Laws

Chair McCarty reminded members that the by-law revisions were a result of keeping the Youth Council By-Laws in line with the MWC By-Laws. Drafts were emailed to members in August 2005, discussed at the September 15, 2005 meeting and at the new member orientation on December 12, 2005. Members were asked to provide feedback at each of these times and those changes were incorporated into the final By-Laws presented at this meeting.

Madge Haynes motioned to approve the Youth Council By-Laws as amended. Mike Hayashi seconded the motion. The motion carried.

V. **Program Update**

Ms. Matteson provided members with an update on the youth programs. This year the program is anticipating releasing six RFPs; four of which will be divided by quadrant within Maricopa County excluding the City of Phoenix and split into three categories (Out-of-School, In-School, and Special Populations). Another RFP should be released for Las Artes and the sixth will be for PLOT mentoring. Staff will meet next week to finalize timelines which will be reported to the Youth Council in February. The RFP team will consist of staff members and Youth Council members.

VI. **Sub-Committees**

Mr. McCarty provided members with an overview of the sub-committees. The RFP committee will work on the preparation and review of the RFPs. The Provider Reports committee will ensure accurate information from the providers and answer the question of serving the population of youth in Maricopa County. The Marketing committee will work on getting the word out about youth programs using a variety of media.

Rick Hansen inquired if the RFP committee will go away once the RFP process is completed. Ms. Matteson responded that members could still assist with other RFPs and also serve on other committees as the needs of the council change.

Members were provided with voting cards to select a committee and asked to turn them in at the end of the meeting. Any members not present at this meeting will be assigned a committee by Mr. McCarty. Mr. McCarty requested that each of the committees provide a brief update at each Youth Council meeting.

A list of committee members will be distributed and each committee will have to determine a meeting schedule. Meetings can be held via conference call if more convenient. Staff members were assigned to liaison each of the committees. Laurie Ontiveros will staff the Provider Reports committee, Barb Rorwick and Todd Berndt will staff the Marketing committee, and Jessica Matteson will staff the RFP committee.

VII. **Old Business**

Madge Haynes inquired as to the Las Artes discussion from the last meeting on partnerships with City of Phoenix. Ms. Matteson informed members that MWC board chair Richmond Vincent and the City of Phoenix board chair are trying to schedule a tour and meeting to discuss possible partnerships. Ms. Matteson met with City of Phoenix youth staff and United Way staff to discuss possible partnerships. The County is currently looking at the building which Las Artes occupies to decide the future of the space. An advisory council is being developed for Las Artes and should be meeting within the next 2-3 weeks. Mr. McCarty will represent the Youth Council.

VIII. **New Business**

Rick Hansen informed the Youth Council that MCCD and other stakeholders have rolled out the most comprehensive study on manufacturing in the valley. Summaries were distributed to members and more information including the comprehensive report can be found at www.maricopa.edu/workforce. Over 142 companies participated in the study.

Susan Schmidt informed members that the one-stops in the northwest and southwest area will be moved and/or expanded during this year to provide expanded services to youth, adult, and business customers. It is anticipated that there will be space in one possibly both locations for a youth one-stop to provide youth with a place to feel welcomed. Ms. Schmidt will provide updates on the progress of the moves at future meetings. Ms. Matteson informed members that the RFPs will include a provision for staffing the youth one-stop.

Mike Hayashi announced that he may need to step down from the Youth Council; however, he would like to continue as a member. Mr. McCarty will research and contact Mr. Hayashi about continuing with the Youth Council.

IX. Provider Reports

Julianne Rose reported that ACYR continues in their outreach and recruitment efforts. They need to enroll 50 more youth to meet their goals and continue to partner with Avondale. The largest barrier has been transportation in the northwest area. Las Artes is a benefit to the community because it provides an opportunity for youth to meet their goals by serving each youth at an individual level. A partnership with the City of Phoenix is key for Las Artes. Mr. McCarty inquired as to the number of youth served by Las Artes to date. Ms. Rose reported that Las Artes has served 31 youth to date.

Jessica Troost reported that Goodwill has to serve 224 youth by the contract end date. Goodwill is making more partnerships with foster care and older youth are being assisted in making contact with colleges and/or technical schools.

Mr. McCarty asked if a monthly report from the providers is useful to the council. Ms. Candia requested that the report be prepared in a simple bulleted format for members. Ms. Schmidt informed members that a report is essential from a performance prospective, but asked that success stories be included. Ms. Haynes requested that environmental factors that influence program success be included.

X. Call to the Public

Ms. Matteson explained that the blue folders distributed at this meeting will be updated by staff prior to each meeting with agendas, minutes, and handouts for member reference during the meetings. The blue folders will stay on-site with County staff and distributed to each member at each meeting.

XI. Adjournment

Mike Hayashi motioned to adjourn the meeting. Graciela Garcia Candia seconded the motion. The motion carried. The meeting was concluded at 9:30 a.m.